

## **G. Reate Nurse**

[G.Reate.Nurse@live.Mercer.edu](mailto:G.Reate.Nurse@live.Mercer.edu)

284 Garden Ridge Circle, Atlanta, GA 30346

(404) 123-4567

### **CAREER OBJECTIVE**

To obtain a position as a Registered Nurse after graduation

### **EDUCATION**

**Georgia Baptist College of Nursing**, Mercer University, Atlanta, GA expected May 20xx  
**Bachelor of Science in Nursing**, GPA 3.0

Georgia Perimeter College, Atlanta, GA 20xx – 20xx  
Prerequisite coursework for Nursing program, GPA 3.9

Trident Technical College, Charleston, SC 20xx – 20xx  
Associate Degree in Network Systems Management

### **CLINICAL EXPERIENCE**

Medical/Surgical, Saint Joseph's Hospital, Atlanta, GA – 168 hour Leadership Practicum  
Pediatric, Children's Healthcare of Atlanta at Egleston, Atlanta, GA  
Maternity, DeKalb Medical Center, Decatur, GA  
Mental Health, DeKalb Regional Crisis Center, Decatur, GA

### **PROFESSIONAL QUALIFICATIONS**

- Excellent verbal and written communication skills demonstrated in academic work, clinical experiences, and previous work positions
- Detail-oriented and focused when administering to patients and charting, but flexible when responsible for multiple tasks
- Exhibit care and compassion with patients, always conveying positive attitude even in crisis situations
- Work well independently and as part of total care management team
- Build rapport quickly with patients in order to relieve anxiety and with staff to build strong working relationships
- Knowledge of Federal and State laws and regulations including HIPAA and JCHO

### **WORK EXPERIENCE**

Network Administrator and Database Manager 20xx – 20xx  
ABS Health Solutions, Inc., Norcross, GA

Network Functional Analyst 19xx – 20xx  
ComSystems, Charleston, SC

Computer Technician/Office Manager 19xx – 19xx  
Seagate Services, Beaufort, SC

### **CERTIFICATIONS**

Cardiopulmonary Resuscitation (CPR), American Red Cross 20xx  
Microsoft Network Administrator Training Certificate, Trident Technical College 20xx  
Microsoft Certified Professional (MCP) Certificate, Trident Technical College 20xx